

PREMISES & ESTATE SECTION  
CANARA BANK, 2<sup>ND</sup> FLOOR, B WING,  
BKC, CIRCLE OFFICE, BANDRA (E), MUMBAI  
PH. NO.- 022-26728463/8465; [email-emcomcity@canarabank.com](mailto:email-emcomcity@canarabank.com)

Date: 18/02/2021

TENDER REF. NO.- 01/MCPE/2021

Minutes of the pre-bid meeting held on 12/02/2021 for Deploying Guards for Security Services at Canara Bank's Circle Office building at BKC, Mumbai.

Members present from Bank:

1. Maj. G.N Tiwari- Divisional Manager, Premises & Estate Section, Circle Office
2. Mr. Vidhnesh Kumar- Manager, Premises & Estate Section, Circle Office
3. Lt. Cdr. Vivek Sharma- Manager, Security Cell, Circle Office
4. Mr. Ashish Singh- TFO, Premises & Estate Section, Circle Office

Bidder's representatives present from:


1. M/s Universal Personnel Security Training and Allied Services
2. M/s Group 7 Guards (I) Pvt. Ltd.
3. M/s SIS India Ltd.
4. M/s Oriental Facility
5. M/s Bombay Intelligence Security India Ltd.
6. M/s Rakshak Secutas Pvt. Ltd.
7. M/s Ecoshine Facility
8. M/s Firstman Management Services Pvt. Ltd.
9. M/s Clear Secured Services Pvt. Ltd.
10. M/s Central Investigation & Security Services Ltd.
11. M/s CIS Bureaus Facility Services Pvt. Ltd.
12. M/s Central Dynamic Security Services
13. M/s CD Safety and Security Services Pvt. Ltd.
14. M/s Sumit Safe Security P. Ltd.
15. M/s Tuff Security & Allied Services
16. M/s Vishal Protection Force
17. M/s SPS Pvt. Ltd.

The clarifications for the queries raised by the bidders and Corrigendum to certain clauses in the tender are enclosed herewith.

This Corrigendum shall form a part of and shall be read with tender/ contract documents and shall become part of the contract and shall be signed on every page and shall be enclosed with the bid.

In case of any discrepancy between this Corrigendum and other tender/ contract documents, the former shall prevail.

All the tender terms and conditions other than those modified in this Corrigendum remain unchanged.

  
MAJ. G.N TIWARI  
DIVISIONAL MANAGER





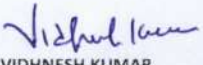

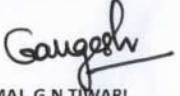
TENDER REF. NO. 01/MCPE/2021 DATED 03/02/2021					
Deploying Guards for Security Services at Canara Bank's Circle Office building at BKC, Mumbai					
CLARIFICATIONS FOR THE QUERIES AND CORRIGENDUM TO TENDER DOCUMENT					
Sr. No.	Page No.	Clause No.	Queries in brief	Bank's reply to queries	Amendments in the tender, BOQ
1	3 & 26	Pt. No. 02 - EMD (Pg. No. 3), Pt. No. 07 of General Conditions of Contract (Pg. no. 26)	In Pg. No. 3, EMD of Rs. 3,00,000/- in favour of Canara Bank, Circle Office payable at Mumbai. In Pg. No. 26, EMD in favour of Canara Bank payable at Mumbai.	Tenderer to submit EMD in favour of Canara Bank payable at Mumbai	Pg. No. 03- The tenderer shall furnish EMD in favour of Canara Bank payable at Mumbai.
2	5	The agency shall also produce the Police verification certificate, compliance certificate/permissions for running security agency as applicable in Mumbai/State of Maharashtra	Whose police verification is required.	Police verification of guards to be deployed in Circle Office building will be required.	No amendments in the tender, BOQ.
3	5	DGR (Director General of Resettlement, under Ministry of Defense) registration and approved agencies with DGR experience would be preferred. Necessary documents to be submitted.	<p>a) The DGR Registration Certificate is invalid without DGR sponsorship. This aspect is specifically mentioned on each certificate. The DGR certificate is issued for a specific period of 3 years or upto 60 years of age of the recipient, whichever is earlier.</p> <p>b) The above implies that any company/ firm which is registered with DGR can only use this Registration Certificate, when the agency is sponsored by DGR and not against an advertised tender.</p> <p>c) As per Para 26 (e) of Office Memorandum No. 28 (3) 2012-D (Res-I) dated 09/07/2012, issued by Govt. of India, ministry of Defense (Department of Ex-Servicemen Welfare) which clearly stipulate that any company which is registered with DGR and participate in any open tender to seek any contract will be dis-empowered.</p> <p>d) In view of DGR guidelines, the DGR sponsored security agencies are not eligible to participate in advertised tender/ bids.</p>	Having prior DGR registration and experience is only a way of ensuring quality and competitiveness of agency.	No amendments in the tender, BOQ.





4	5	The supervisor and one third of the Guards deployed shall be trained/competent in handling the above security equipments like X-ray scanner/under vehicle scanner, Visitor Management System etc.	How the cost of equipment will be managed and commercial to be quoted as per rental or contract purchase or it will be provided by the Bank. Please specify.	The mentioned equipments are already provided by the Bank in the building. The supervisor and one-third of the guards deployed shall be trained/ competent to handle/ operate the same.	No amendments in the tender, BOQ.
5	7	Pt. No. 9 of Eligibility Criteria	What document needs to be submitted other than Balance sheet	The tenderer has to submit a certificate from company's CA certifying the net worth as on 31.03.2020.	No amendments in the tender, BOQ.
6	11	Pt. No. 3 of General Rules and Instructions to Tenderer	Query regarding submission of MSME certificate for exemption from EMD.	The tenderer needs to submit valid MSME Udyog Aadhar certificate/ NSIC certificate for the required category of work.	No amendments in the tender, BOQ.
7	13	Pt. No. 10 of General Rules and Instructions to Tenderer	The employer reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates/ other conditions if his tender is accepted in part. Query regarding periodical revision in DA and enhancement in CTC of the security personnel (PF, ESIC, etc).	If there is revision in Basic/ DA rates as per the government guidelines, then proportionate increase in Basic/DA component will be considered as and when such situation arises. The same will be applicable to all related components like PF, ESIC, etc as per Govt. guidelines.	No amendments in the tender, BOQ.
8	19	Pt. No. 38 of General Rules and Instructions to the Tenderer	Police verification requires time. Kindly specify timeline for submission of Police Verification after awarding contract.	The finalized agency shall apply for police verification as soon as the work order is issued and shall submit the documents prior to commencement of work.	No amendments in the tender, BOQ.
9	19	Pt. No. 45 of General Rules and Instructions to the Tenderer	Query regarding which wages to follow, whether Central Minimum Wages or Guard Board Wages.	Minimum Labour Wages issued by the Ministry of Labour & Employment, Govt. of India is to be followed	No amendments in the tender, BOQ.
10	27	Pt. No. 9 (Security Deposit) of General Conditions of Contract	The successful bidder should submit a Security Deposit for 10% value of the first year contract (annual cost).	The successful bidder should submit a Security Deposit for 3% value of the total contract amount.	The successful bidder should submit a Security Deposit for 3% value of the total contract amount.
11	30	Pt. No. 21 of General Conditions of Contract	Mobile phone should be Android or any one will do for calling purpose.	Purpose of the point is that the Supervisor should be having a phone capable of capturing and sharing photographs and videos whenever required.	No amendments in the tender, BOQ.
12	40	Annexure-D: Integrity Pact Format	Query regarding submission of Integrity Pact agreement.	The tenderer should submit Integrity pact agreement duly filled and signed as per Annexure-D on Rs. 500/- non-judicial stamp paper. This has to be submitted along with technical bid.	Non-submission of Integrity Pact agreement duly filled and signed as per Annexure-D on Rs. 500/- non-judicial stamp paper along with Technical Bid shall render the tender liable for rejection.
13	47	Annexure-E: Self Declaration- Company not being blacklisted	Query regarding address	The address will be- Divisional Manager Canara Bank, Premises & Estate Section, Circle Office, Mumbai	The address will be- Divisional Manager Canara Bank, Premises & Estate Section, Circle Office, Mumbai



14	48	Annexure-F Self Declaration- Regarding compliance of Minimum Wages Act	Query regarding address	The address will be: Divisional Manager Canara Bank, Premises & Estate Section, Circle Office, Mumbai	The address will be: Divisional Manager Canara Bank, Premises & Estate Section, Circle Office, Mumbai
14	51	Price Bid	What will be the basic wages for supervisor as Central wage notification does not specify the wages for supervisor	Basic and DA for supervisor shall be considered as the Basic and DA for <b>watch and ward (with arms)</b> category in Class A area (for Mumbai).	Basic and DA for supervisor shall be considered as the Basic and DA for <b>watch and ward (with arms)</b> category in Class A area (for Mumbai).
15	51	Price Bid	As per Minimum Wages Act, annually 21 leaves have to be provided to every security guard. Clarification regarding how and where the tenderer will quote.	Sr. No. 2 (Reliever Charges) and Sr. No. 5 (Weekly Off/ National Holidays) of Price Bid have been provided for the same. The tenderer needs to quote in these.	No amendments in the tender, BOQ.
16	51	Price Bid	a) The reliever charges should be on all the components & at the place before service charges. b) it is mentioned that rates are exclusive of GST. But in breakdown, it is asked to mention GST at Sr. No. 11.	a) The price bid format is standardized. You are requested to quote as per the given format only. b) The GST shall be paid extra as applicable. As per present Govt. guidelines regarding GST rates, tenderer to quote for the same in Sr. No. 11.	No amendments in the tender, BOQ.
17	52	Price Bid	Query regarding whether to quote the rates for one year or for three years.	The rates are sought for one year. The same rates shall be considered for a period of three years and no enhancement over and above the quoted rate shall be allowed on any account except increase/decrease in DA in case of manpower charges for security services. The contract will be renewed every year depending upon the satisfactory service of the agency/contractor.	The rates are to be quoted only for 1 year. Sr. No. 2 (2nd Year) and Sr. No. 3 (3rd Year) need not be filled and will not be considered.
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">   <b>ASHISH SINGH</b>  TFO </div> <div style="text-align: center;">   <b>LT. COL. VIVEK SHARMA</b>  MANAGER </div> <div style="text-align: center;">   <b>VIDHNESH KUMAR</b>  MANAGER </div> <div style="text-align: center;">   <b>PRAMOD NAYDE</b>  SENIOR MANAGER </div> <div style="text-align: center;">   <b>MAJ. G.N. TIWARI</b>  DIVISIONAL MANAGER </div> </div>					

